

# Chats Accountants & Advisers

ABN 73 073 936 170

P O Box 133 Chatswood NSW 2067

Phone (02) 94198339

Fax (02) 9419 3736

Website [www.chats.com.au](http://www.chats.com.au)

## Tax Invoice

**To:** Mr Bruce Badger  
Openskills Limited  
P O Box N623  
SYDNEY NSW 2000

**Number:** 028285  
**Date:** 28 June, 2007  
**Our Ref:** C9685

<b>Description</b>	<b>Amount</b>
Coding of cheque payments and deposits	550.00
Data input and processing	
Bank reconciliation	
Preparation of journal entries	
General ledger reconciliation	
Preparation of draft account for review	
Discussion with management on draft account	
Preparation of financial statements	
Preparation of Directors Report and Statement by Directors	
Preparation of directors and shareholders resolutions	
Preparation of 2007 Company Tax Return	
Company secretarial services	
Disbursement for postage, telephone and photocopy expenses*	
Preparation of Fom 492 - Rectify appointment of Mrs Justina Badger as both director and secretary	297.00
Various correspondence with Mr Bruce Badger and ASIC regarding the company status, voluntary winding up procedures etc*	
Less Special Discount as a goodwill gesture*	(132.00)

**Terms: 14 days**

**Amount Due: 715.00**

The Amount Due Includes GST of \$65.00

\* indicates taxable supply

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**Our Ref:** C9685

<b>Description</b>	<b>Amount</b>
Preparation and Lodgement of ASIC Form 6010 for company deregistration	330.00
Preparation of Directors Minutes and Members Resolutions	
Application for Cancellation of ABN	
Disbursement for telephone and postage expenses*	
Disbursement incurred for ASIC company deregistration fee (GST Exempt)	33.00

**Terms: 14 days**

**Amount Due: 363.00**

The Amount Due Includes GST of \$30.00

\* indicates taxable supply